



Venue: Messukeskus Helsinki, Expo and Convention Centre - SIIPI

Important information concerning the timetables and construction of the stand.

TIMETABLE

Stand construction:

Tue November 12 at 7.00 – 22.00

Doors: Siipi Entrance and V11-door

Event opening hours:

Wed Nov 13 at 9:00 -17:00

Thu Nov 14 at 9:00 -17:00

Fri Nov 15 at 9:00 -15:00

Entrances for visitors: Siipi Entrance

Service hours:

Wed Nov 13 at 7:00 - 9:00

Thu Nov 14 at 7:00 - 9:00

Fri Nov 15 at 7:00 - 9:00

Doors: Siipi Entrance

Dismantling:

Fri Nov 15 at 15:00-22:00

Doors: Siipi Entrance and V11-door

For the security reason dismantling of standwalls etc. can start earliest at 16:00

The premises must be in their original condition on Fri Nov 15 by 22:00.

The forwarding service (Niemi Messupalvelut, tel +358 20 554 5670) moves any items left in the area away after the exhibition's dismantling hours are over. The items can be retrieved from the forwarding service's storage within the month. Messukeskus charges the exhibitor for any costs incurred. Any other procedure must be agreed upon in advance with the event organiser.

CONFERENCE SERVICE/ EXHIBITION OFFICE

Siipi conference service desk is located near Siipi entrance and will be open during the event.

Event Organizer will be on duty in the registration desk near Siipi entrance during exhibition opening times.

TECHNICAL ORDERS

You have received a message from the eMessukeskus. When you have created your own password and saved it, click the **eMessukeskus** logo to access the service.

If you need structures, electricity, furniture or other technical services for your stand, please place your order on **eMessukeskus service**. Remember to attach the required installation drawings to your orders.

You can find the confirmed floor plan under "Stand documents" on your eMessukeskus service front page.

Note! Structures and decorations higher than 250 cm (walls and/or roll-ups etc.) closer than 2 meters from boundaries needs always a written permission from a neighbouring stands.

Please send the orders for technical services **by Oct 3, 2024**.

Note! Prices are increased as follows: +20 % from Oct 4, +50 % from Oct 24, +100 % from Nov 6.

For more information on technical orders please contact osastopalvelut@messukeskus.com

INSTRUCTIONS FOR DESIGNING THE STANDS

The floor material in the exhibition area mainly consists of anti-static carpet intended for public spaces. In some parts of the area, the floor is made out of concrete and natural stone tiles. We do not recommend a separate piece of carpeting, because it will not stay properly attached to the carpet. If you use a separate carpet, please install it on a board.

The only tape that can be used on the natural stone tiles and concrete is a tape with light adhesive. If tape with too strong adhesive (duct tape, double-sided mounting tape) has been used at the stand to attach decorations or the carpet, we will invoice the exhibitor afterwards for the cleaning costs incurred.

The exhibition structures, furniture and electricity can be ordered via the eMessukeskus online service. Using the service requires a user ID and password.

The maximum floor load is 400 kg/m² of even load, or a maximum of 3,000 kg of single-point load. The floor drain covers at the premises cannot withstand a load.

Using the premises' existing furniture at the exhibition area is not allowed, and you cannot attach anything to the fixed structures at the exhibition area. The exhibitor will be invoiced afterwards for any repair costs incurred due to possible unauthorised suspensions and fixture marks.

STORAGE AND SHIPMENTS ARRIVING AT THE STANDS

If you deliver shipments to the stands via suppliers, the shipping address is as follows:

Messukeskus/ Siipi
Operative Days 2024

Name of the exhibitor + stand number/premises
Messuaukio 1
FI-00520 HELSINKI

Messukeskus staff cannot sign for your shipments. The items cannot be stored at any other location before, during or after the event, except for the facilities of Niemi@ Messupalvelut Oy, the forwarding service operating at Messukeskus, in which case the forwarding service staff takes care of shipping and signing for the items. For more information please contact Niemi expo@niemi.fi or +358 20 554 5670

The service is subject to a charge, and it must be ordered in advance.

RESTAURANT SERVICES

Messukeskus Restaurants & Event Catering (NoHo Partners) has the exclusive right to provide catering services and related retail at Messukeskus. Due to this exclusive right, Messukeskus Restaurants & Event Catering is responsible for all permanent and temporary restaurants and licenced premises at Messukeskus, including catering at the stands. The exhibitor can bring non-perishable goods (e.g. sweets and refreshments) to the stand.

NoHo Partners has also the exclusive right to provide alcoholic beverages in Messukeskus. It is not allowed to bring any alcoholic beverages of your own to the restaurant premises (alcohol law).

For more information: tel. +358 40 715 2785, messukeskus@noho.fi

PARKING

Parking at the Messukeskus car park is always subject to a charge. Congress Car Park is located near Siipi Entrance and it can be found at the end of Ratamestarinkatu. The address for GPS devices is Ratamestarinkatu 13.

The parking fee is 14€, which allows you to park once and stay for 24 hours. By purchasing in advance, the cost of parking is discounted for subsequent days.

Further information: <https://messukeskus.com/messukeskus/how-to-find-us/parking/?lang=en>

EuroPark Customer Service: info@europark.fi, tel. +358 20 7907 300.

PASSES

Exhibitor passes will be sent by email by the organizer Finnish Society of Surgery. Construction passes will be delivered at Siipi Entrance and V11 door during construction times.

Passes are personal and are to be worn at Messukeskus at all times.

CLEANING

SOL will take care of the public areas cleaning during Operative Days. For stand cleaning please contact SOL sol@messukeskus.com or tel +358 40 561 7848

WLAN

Wireless network called Messukeskus is available for exhibitors. No password is needed.

PROGRAM:

Program for Operative Days can be seen on site www.kirurgiyhdistys.fi

More information,

The Finnish Society of Surgery and the Finnish Society of Anaesthesiology

Office: tel. +358 40 745 0552

E-mail: toimisto@kirurgiyhdistys.fi

At the Venue:

Messukeskus Siipi Conference service/ Exhibition office tel +358 40 450 3298

Messukeskus Customer Service tel +358 40 450 3250