

***EUROPEAN
BENCHREST SHOOTING
FEDERATION***

CHAMPIONSHIP

MANUAL

CONTENTS

SECTION	1	APPLICATION TO HOST CHAMPIONSHIP
SECTION	2	APPROVED COUNTRIES / ASSOCIATIONS
SECTION	3	ORGANISING COMMITTEE
SECTION	4	PLANNING
SECTION	5	PERSONNEL
SECTION	6	ADMINISTRATION
SECTION	7	CEREMONIES AND FUNCTIONS
SECTION	8	TARGET SUPPLIES AND RELOADING
SECTION	9	TECHNICAL INFORMATION
SECTION 10		CONTINENTAL CHAMPIONSHIPS
APPENDIX A		AGENDA - TECHNICAL MEETING
APPENDIX B		PARTICIPATION NUMBERS
APPENDIX C		RECORDS
APPENDIX D		EQUIPMENT TESTING
APPENDIX E		PRE-CHAMPIONSHIP INSPECTION LIST
APPENDIX F		CONTACT LIST

MISSION STATEMENT

It shall be the mission of the
European Benchrest Shooting Federation
to assist the establishment of competitive
Benchrest Target Shooting in all European countries
and to assist member Associations facilitate the holding
of Biennial European Championships.

OBJECTIVES

The following objectives are the agreed direction and purpose of the European Benchrest Shooting Federation, and all events within their jurisdiction should follow the spirit of these objectives. It is expected that all competitors and officials will equally respect these objectives.

Objective 1:

Promote the sports shooting discipline of Benchrest on an International level

Objective 2:

Development of standardised rules so all countries can compete on an equal basis.

Objective 3:

To provide fellowship amongst the Benchrest shooting community for the benefit of all.

Objective 4:

To provide a forum for the exchange of thoughts and ideas on sports shooting accuracy related subjects at an international level.

Objective 5:

Establish a set of European Records that pertain to and only can be competed for at European Benchrest Shooting Championships and other events, sanctioned by the International Delegates Committee.

INTRODUCTION

EUROPEAN BENCHREST SHOOTING FEDERATION

Purpose of this Manual

This Manual should be read in conjunction with the European Benchrest Shooting Federation Rule Book. This Manual and the Rule Book has been developed and approved by the International Delegates to the European Championships in Benchrest Target Shooting to assist future administrators in the preparation for, and the conduct of, the European Benchrest Shooting Championships.

These are not seen as exhaustive documents, but rather as ones that can be developed, improved and expanded as the experience grows within the sport. Future administrators are encouraged to undertake regular reviews of the procedures to ensure they are current and relevant.

From the practical experience of those closely associated with the delivery of previous championships, it is fully appreciated that the depth of knowledge and the time commitment necessary to administer such an event is extensive. We urge that this not be underestimated, and it is firmly recommended that a core Organising Committee be established a minimum of two years ahead, with a chairperson experienced in the international scene.

The importance of the event to the competitors should also not be underestimated, and as such, we owe it to all participants to conduct the event in a manner consistent with their expectations. Attention is also drawn to the invaluable role of the many volunteers necessary to conduct these championships. It is vital their contribution not be forgotten. If we strive for a partnership between all participants, be they competitors, technical staff or range volunteers, we can conduct an event equal to any on the worldwide shooting scene.

Expansion of the number of countries competing at the European Championships is a priority. Every endeavour must be made to encourage the sport of shooting in our area of influence.

Paul Trautig
President

Section 1 Application to Host European Benchrest Championships

1.1 Eligibility to Apply.

All member countries are eligible to apply to host the European Benchrest Championships.

1.2 Notification of Application.

Countries are to notify the Delegates Conference, at least four years ahead, of their intention to apply to conduct the championship.

1.3 Bidding Information.

Countries bidding for future European Championships are required to provide to the Secretary preliminary detail of their bid, three months prior to the holding of the Delegates Conference, to enable distribution to member countries. Failure to do so could result in such bids being unacceptable. This information to include range size, number of benches and relay arrangements.

1.4 Allocation of European Championships

The Delegates Conference will allocate by ballot, the holding of the European Championships four years in advance.

1.5 Force majeure; European Championships

This all is subject to change is no Country has been applying for holding the European Championships. New apply and allocation rules can be set by the Board members of the EBSF in order to achieve the holding of the European Championships.

The Delegates will be informed after the Board has arranged with the European country to hold the European Championships that particular year, as soon as decisions and dates are set.

Section 2 : Countries Organisations Members .

The following organisations are part of the **European Benchrest Shooting Federation** represented by their respective **Delegates** (as at 16-06-2021):



Austria Austrian Benchrest Shooters Association

Alfred Throner; e-mail : oebrsv@telering.at website: <http://members.aon.at/oebrsv>



Belgium Royal Belgian Shooting Sports Federation

e-mail: vsk@sportschieten.be or Jim@sportschieten.be website: www.sportschieten.be



Finland Finnish Shooting Sport Federation

Janne Juntunen; e-mail: janne.juntunen@benchrest.fi website: www.benchrest.fi



France Fédération Française de Tir

Louis Artaud; e-mail: nagemar@wanadoo.fr website: -



Germany Deutch Bench Rest Verband e. V.

Carlo Lackas; e-mail: Carlo.Lackas@web.de website : www.benchrest-germany.de



Italy Italian Benchrest Shooters Association

Americo Angaran; email: aangaran@alice.it website: -

EUROPEAN BENCHREST SHOOTING FEDERATION



Luxemburg Fédération Luxembourgeoise de Tir aux Armes Sportives (F.L.T.A.S.)

Francois Luciani; e-mail: francois.luciani@education.lu website: -



Malta AACTS – Association of Arms Collectors and Target Shooters

Godfried Pisani; e-mail: glocker34@gmail.com website: <http://www.aactsmalta.org/>



Monaco Federation Monegasque de Tir

Anne Marie Deletang; email : fmtir@fmtir.org or redneckbr@orange.fr website: www.carabine.asso.mc



Netherlands Dutch Benchrest Shooters Association

Arie den Burger; e-mail: a.den.burger@live.nl website: www.dbrsa.nl



Norway NBSF NORGES BENKESKYTTERFORBUND

Paal Erik Jensen, email: post@benchrest.no website: <http://www.benchrest.no>



Spain Real Federacion de Tiro Olimpico

J. Colado; e-mail: jcolado@tirolimpico.org or directortecnico@tirolimpico.org website: www.tirolimpico.org/



Sweden SBRSA Swedish Benchrest Shooters Association

Jonas Sandberg; e-mail: possarp@gmail.com Website: <http://www.benchrest.se>



United Kingdom United Kingdom Benchrest Association

Bruce Lenton; e-mail: Bruce@lenton-family.co.uk website: www.ukbra.co.uk



Czech Republic

Pavel Cink; e-mail: pavel@sportdefence.cz



Russia Russian Benchrest Federation

Pavel Saltykov; e-mail: blz57@yandex.ru

Section 3 Organising Committee

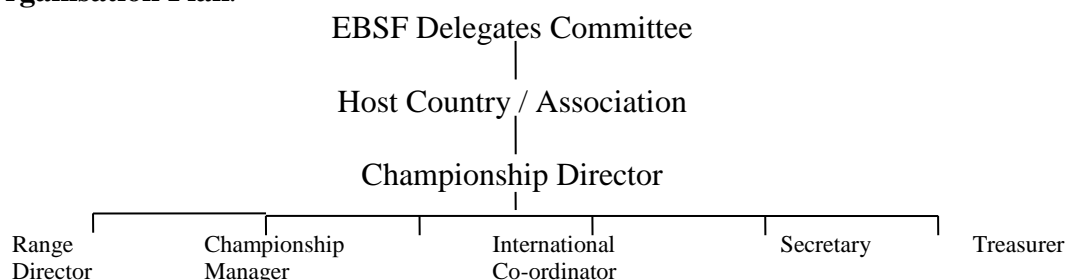
3.1 Formation of Organising Committee.

The most critical issue to be faced by a host association is the formation of an Organising Committee that has the desire and knowledge to meet the objectives of conducting a championship that meets the expectations of the Delegates Committee and the competitors. The appointment of a Chairperson and Management Team requires careful consideration.

3.2 Organisational Plan and Function Descriptions

It is for each country to design its own administrative structure. The following may be a helpful guide.

3.3 Organisation Plan.



3.4. Terms of Reference.

Delegates Committee. The Delegates Committee is the governing body and grants the rights to a national body to run the European Bench Rest Championships on its behalf.

Host Shooting Association. The Host Association is granted the right to run the European Benchrest Shooting Championships on behalf of the Delegates Committee and is responsible to that countries national body for their effectiveness and success.

3.5 Championship Director.

Appointed by the Association to direct the running of the championships. The Director will chair the championship organising committee and has overall responsibility for the management of the championships including the approval of all expenditure.

3.6 Championship Manager.

The Championship Manager is responsible for the co-ordination and management of all activities required to run the championship other than the "on range" activities.

These responsibilities include:

- Accommodation.
- Transportation.
- Medals and Trophies.
- Import / Export of firearms.
- Communications.
- Opening / Closing Ceremonies and other official meetings.
- Award Ceremonies.
- Coordination and arrangements for media and publicity.
- Set up of administrative facilities.
- Set up of results service.
- Coordination of all official guests.

3.7 Championship Secretary.

The Championship Secretary is responsible for all internal communications relating to the championships, and for arranging and documenting organising committee meetings.

These responsibilities include:

- Sending invitations to all member countries, in accordance with the agreed time - line
- Keeping all participating Countries/Associations informed of progress and status of championship preparations.
- Receiving and responding to queries from associations and countries.
- Receiving and managing the entries according to time – line.
- Coordinating with the Championship Manager on accommodation bookings.
- Airport Reception Co-ordination.
- Ensure that all queries and requests for assistance from team management are received, handled or referred.
- Ensure that there is a process in place to receive all payments for accommodation, supplies and souvenirs if required.
- Maintain accounting records, balance and account for all monies received and paid.
- Receive, record, collate and publish all results and verify medal winners.
- Prepare and distribute team and competitive packs.
- Manage team and competitor registrations and receive registration fees.

3.8 Range Director.

The Range Director is responsible for all "on range" matters relating to the conduct of events. These responsibilities include:

- Ensure range availability and necessary developments are completed.
- Arranging and scheduling the staff for the events.
- Developing budget for operations and managing costs to these budgets.
- Gaining approval from the organising committee, through the Championship Manager, for any work or expenditure which may require Host Association or championship funds.
- Ensuring that all facilities are up to international standards.
- Ensuring that all equipment is operational and sufficient back-up available in case of difficulties during events.
- Ordering of all targets and supplies for the championship.
- Provision of toilet facilities for men and women.
- Provision of target security/delivery to the scoring office for marking and recording.
- Ensuring that access to the facilities is maintained as required.
- Ensuring security of the facilities.
- Ensuring provision of suitable security for firearms and equipment.

3.9 International Co-ordinator

The International Co-ordinator, in conjunction with the Championship Secretary, is responsible for all “external” communications, ensuring all invited associations are fully briefed on the championship. The Time-Line should be consulted to ensure timely distribution of information.

Section 4 Planning

The following time line has been established to enable the Delegates Committee to monitor that preparations for the championship are on schedule. Applicants are required to conform to this schedule.

4.1 Four Years Pre - Competition.

Allocation of country and venue.

4.2 Three years Pre - Competition.

Formal confirmation sent to the member countries.

- of events to be conducted.
- approximate dates of championship.

4.3 Two years Pre - Competition.

Submit to the Delegates Committee at the preceding European Championships:

- Draft programme and dates of competition.
- Estimated entry fees.
- Accommodation arrangements.
- Final detail of competition technical information.
- other information of interest.

4.4 Twelve Months Pre - Competition.

Send invitation to member countries for preliminary entries.

4.5 Nine Months Pre - Competition.

- Member countries to advise preliminary entries by numbers including additional Team or Individual entry if required to maximum of 12.
- Member countries to advise preliminary accommodation and transport requirements.
- Host association to confirm acceptance of entry levels proposed by countries.
- Host Association to confirm accommodation / transport options.

4.5 Six Months Pre - Competition.

- Closing date for preliminary entries by number of competitors and teams by member countries together with payment of full entry fees which are not refundable.
- Countries to confirm accommodation / transport requirements.

4.6 Three Months Pre - Competition.

- Closing date of final entry of competitors by name and team allocation.
- Receive final accommodation requirements. The host country may consider a partial refund (50%) should exceptional circumstance exist. (The Delegates Committee considers such circumstances to be competitor illness supported by medical certification, competitor death or family circumstances making participation impossible. In the event of dispute, the matter will be considered and decision provided by the Delegates Committee.)
- In such circumstances a replacement competitor may be entered at no penalty.

4.7 Late Payment of entry fees:

EUROPEAN BENCHREST SHOOTING FEDERATION

Countries not submitting entry fees before the deadline, will not receive automatic entry to the championship, but will only be considered should sufficient space be available after all fully paid countries are accommodated.

4.8 Two Days Prior.

- Practise Day
- Technical Meeting.

4.9 One Day Prior.

Official Practice Day.

Section 5 Personnel

5.1 Volunteers.

- The championship will not operate without the input of a number of volunteers.
- Therefore a particular effort should be made to ensure that their services are recognised in a proper manner.
- Such acknowledgment will be limited by budgetary constraints, but history shows this does not need to be extensive. It is important an effort is made however. It is suggested that a "Certificate of Participation" be produced for voluntary staff.
- In addition it may be possible to provide a commemorative badge and should same be available, a championship T shirt or cap.
- Many of the volunteers have special skills that are vital to the sport and their continued support must be maintained.

5.2 Disabled Access.

Consideration needs be given on all sites to ensure the obligations for disabled access are met.

5.3 Volunteer Refreshments.

- It is important that adequate advise is provided to all volunteers as to the level and location of refreshments that will be provided to them. It is required that, as a minimum, tea and coffee are provided for in the budget.
- If lunches are not provided to the volunteers, then an ordering system must be arranged, particularly for those who are in areas such as Target Control. The workload often requires long hours of attendance and their needs must be addressed.

5.4 Personal Identification

A system of personal identification should be provided for all those involved in the championship. Each group of participants i.e. competitors, organising committee, technical official, range volunteers should be colour coded to enable appropriate identification and access where necessary. The system does not need to be elaborate or expensive. Coloured card, appropriately named and identified, heat sealed and able to be pinned to clothing is all that is necessary.

5.5 Staff Identification

- It is necessary to establish a method of operational staff identification to ensure clear definition of role and reduce confusion.
- General range volunteers - recommended a distinctive Cap be provided.
- Range Officers - A bright coloured jerkin or top be provided.

Section 6 Administration

6.1 Administration Office.

- There will be a need to establish a centralised administration office.
- **THE WORKLOAD SHOULD NOT BE UNDERESTIMATED.**
- This area will be the overall operations centre. Inquires from team management, in particular from guests, will be heavy until, such time as they become accustomed to the way our championship is conducted.

6.2 Official Programme.

A programme of events including names of competitors together with any relevant administrative information should be supplied to all competitors, team, technical officials and volunteers as necessary.

6.3 Accommodation.

- It is recommended that accommodation options are provided to countries in briefing information provided to the Delegates Committee. Medium priced Hotel/Motel type accommodation of a reasonable standard is all that is required for most competitors and officials.
- Final information should be provided to participant countries when preliminary entries are sought 9 months pre-competition, together with details of when and to whom payment is required and the methods of payment that is acceptable.

6.4 Publicity.

- Every endeavour should be made to achieve maximum exposure for our sport in the media. The early appointment of a media liaison person should be arranged as a specialist position, preferably a person with knowledge and skill in this area.
- Television may need as much as 12 months notice if they are to programme the event into their schedule.

6.5 Rest Area Cover

Should adequate permanent facilities not be available, consideration needs to be given to the availability of covered areas for rest during wait times for competition.

6.6 Water / Refreshments.

The provision of adequate facilities to enable competitors to secure refreshments is required. The consumption of water is usually at high levels and chilled or bottled water should be available. The provision of complimentary tea and coffee is recommended.

6.7 Range Parking.

- An evaluation needs to be undertaken at all sites as to the availability of adequate parking, bearing in mind that most competitors will be travelling in hire - vans. The requirement could be extensive at some venues.
- Special thought needs to be given to the volunteers, in particular those who are not young in years but are giving long hours to assist the championship.
- Their needs may override that of the competitors.

6.8 Range Emergency Access.

Particular attention is needed to access / egress for emergency purposes.

6.9 Range Directions / Signage.

Thought should be given to appropriate roadside signage to direct traffic and develop further interest in the championship. Care needs to be taken not to exceed local authority by-laws.

6.10 Communications.

The availability of adequate communication systems must be considered. The range should be equipped with at least one telephone. (Cellular phones are acceptable if there is no alternative).

6.11 Flags and Flag Poles.

To ensure the championship assumes an international flavour, it is important to ensure participant country flags are flown at the venue used in the championship. The number of flag poles need to be considered with one per country preferred.

6.12 Gunsmith Services.

- Although not necessary to have a gunsmith on site, arrangements should be made to have local expertise on call, or access to suitable facilities.
- This information should be advised in the competitor packs.

6.13 Transport.

Availability of charter buses, hire vans, cars etc should be negotiated with a local company at an early date and preliminary requirements sought from member and guest associations. Hotels providing accommodation may be prepared to provide a courtesy service, or provide discounted travel.

6.14 Drivers.

It should not be assumed that overseas guests can drive their own vehicles. They may not have suitable drivers and in addition may have little local language.

6.15 Interpreters.

An interpretation service may be necessary. Approaches to local language students could be a most welcome opportunity to exchange skills.

6.16 Competitor Packs.

Competitor packs are a useful method of delivering a variety of event and tourist material, together with any sponsor products etc. It is further suggested that full details of any marketed products and prices are provided within the packs to ensure everyone is fully aware of availability and where they can be obtained. Such packs should be supplied to all competitors, team and technical officials as they register on arrival.

6.17 Range catering requirements

The availability of suitable food and refreshments at the range facilities needs careful study. Dependant on accommodation arrangements, it is likely that substantial supplies of lunches and other refreshments will be required.

6.18 Marketing Opportunities.

Considerable opportunities exist to market a variety of goods and apparel associated with the championship. Items such as sweatshirts, T shirts, badges etc are usually in demand from those participating. A limited supply of other souvenirs are equally marketable.

6.19 Trade Displays.

Consideration should be given to providing the opportunity for trade displays relevant to the sport, where possible promoting items that are developed, manufactured or unique to the sport of bench rest.

6.20 Currency Exchange.

Information should be provided in competitor packs, on currency exchange arrangements including local and convenient locations to undertake such transactions.

6.21 Medical Treatment

Medical assistance is not necessarily required on site, however detail of emergency services or doctors on duty should be widely available.

6.22 Insurance Implications

- Tournament: Organising Committee need to consider the implications of Insurance claims for damage or negligence that may occur as part of the operation of the championship.
- Personal: Teams visiting the championship should be advised of their obligations to ensure adequate personal travel insurance is obtained prior to departure from their home country.

6.23 Freight Reception

The appointment of an Individual or system is required, to ease the process of teams forward sending equipment to the championships. Such arrangements need to be advised when preliminary entry information is sought from the member countries

6.24 Visa Requirements.

Full information needs to be supplied by the Organising Committee to member Countries/Associations as to the Visa requirements necessary for participants to enter the host country.

6.25 Import / Export Requirements.

- With the changing scene on firearms, the movement of the necessary equipment for competition needs particular care and attention.
- Little difficulty should be experienced however, providing early consultation with the appropriate authorities are undertaken well in advance.
- It is recommended:
 - Twelve months prior to competition, direct consultation is held with the local authorities to establish the precise requirements on the import, storage and export of firearms.
 - Known requirements are to be advised to all countries at the time of seeking preliminary entries. Prior to arrival in the country, participants should receive final information on the procedures to be followed on arrival and departure.

This information should include:

- Whether they will be welcomed at the airport.
- Details of firearm clearance / permits and whether specific delivery and storage arrangements are required.
- Transport arrangements.
- Establishment of a centralised storage facility should be included in the plan of arrangements. Local firearm legislation needs to be considered.

The following services should be considered if local regulations require the Organising Committee to secure firearms for the Championship period.

- Reception at airport, assistance with licensing details and transport of firearms to secure facility.
- Management and secure of the facility for the full period of the championship.
- Disbursement of the firearms at the end of competition needs planning as many flights out of the host country could leave early. The additional time requirements to clear the firearms with the authorities prior to departure may require special attention.

SPECIAL NOTE: Participant Federations equally should not ignore the changing scene in their home country regarding the export and re-import of firearms and equipment.

SECTION 7 Ceremonies and Functions

7.1 Medal Ceremonies.

It is for the organising committee to arrange the style and venue for medal ceremonies to suit their own occasion. This would normally be held as part of an overall closing / social function.

7.2 Opening Ceremony.

- An opening ceremony is an excellent opportunity to promote the sport in front of invited guests, and equally sets the stage for competition. It is suggested that early consideration be given to a list of guest speakers who are important to the sport. Politicians, City Officials etc. often need to be booked several months in advance.
- It is normal practise, that such an event would be staged on the opening morning of the competition however alternative options could be explored. The style and content of the ceremony is at the discretion of the host association.

7.3 Closing Ceremony.

- The style and format of a closing ceremony / function should also be considered.
- It is generally recognised that a semi-formal function should be arranged.
- It is recommended that during this function, the teams from each country should be presented to the function as an acknowledgment of their participation.

7.4 Other Functions

Any additional functions are at the discretion of the Organising Committee.

7.5 Meetings

Meetings are required as follows:

Technical Meeting:

- This to be held at the range, if a suitable venue is available, at least 24 hours before the commencement of competition.
- The purpose of the meeting is to ensure critical staff and Team Officials are briefed on final arrangements for the Championship, and to deal with any particular concerns.
- The following are required to attend:
 - All Delegation Leaders and Interpreters as required.
 - All Technical Staff.
 - Other Team Officials/Coaches – optional.

See Appendix A for Agenda.

(Note: *This meeting is not designed for competitors.*)

EBSF Delegates Conference:

- This meeting is usually held about midway through the Championship. This should be planned to be away from the range at an easily accessible venue. (Team Accommodation or similar).
- This should not be planned to commence before 7.30 pm.

SECTION 8 TARGET SUPPLIES and RELOADING

8.1 Target Supplies.

- An early assessment and ordering of approved targets should be undertaken.
- The approved targets for the Championship are the EBSF 100 and 200 yd/m Targets or local print to the same design and colour approved by the EBSF Delegates Committee. If purchasing targets from outside the country, shipping time delays need to be considered.

8.2 Local Target print.

If a local print of targets is to be used, a sample of five of each target size is to be used is to be submitted to the Federation Secretary for approval at least three months prior to the Championship.

8.3 Ammunition and Reloading Powder Sales.

- The availability of primers and reloading powders types, including pricing, should be advised to countries as they seek entry. The carriage of powder and primers is illegal on airlines and therefore teams are reliant on the local supply.
- Sufficient quantities must be available to satisfy all reasonable requests.

Section 9 Technical Information

9.1 Sample Bench Rotation information:

Example - 25 Bench Range

9.1.a Two bench rotation:

		<i>Day One</i>	<i>Day Two</i>	<i>Day Three</i>	<i>Day Four</i>
Relay	W/up	1	6	11	16
	One	13	18	23	3
	Two	1	6	11	16
	Three	13	18	23	3
	Four	1	6	11	16
	Five	13	18	23	3

9.1.b Five Bench Rotation

		<i>Day One</i>	<i>Day Two</i>	<i>Day Three</i>	<i>Day Four</i>
Relay	W/up	1	6	11	16
	One	1	6	11	16
	Two	6	11	16	21
	Three	11	16	21	1
	Four	16	21	1	6
	Five	21	1	6	11

Section 10 NATIONAL CHAMPIONSHIPS

- 10.1** It is part of the mission of the European Benchrest Shooting Federation to encourage the holding of National Championships to provide a secondary level of Competition.
- 10.2** Championships have been approved in the countries listed as members of the EBSF and will be subject to further development as the sport sees fit.
- 10.3** Each country is to establish its own championship arrangements in consultation with all members located in that region.
This may be by way of a Regional Sub-Committee of the EBSF or as a separate entity, however same must be registered and approved by the EBSF as an approved body to conduct events in the name of the EBSF. Proposed Championship program and procedures are to be submitted to the EBSF in accordance with 10.6 for the purpose of ensuring open democratic procedures are followed.
- 10.4** The events to be held, location, appointment of officials, bidding arrangements, voting procedures etc will be at the discretion of each organising committee..
- 10.5** Entry to these championships is to be open to all member countries of the EBSF, however should a Teams Competition be held, this will be restricted to the countries who are part of that region.
- 10.6** All events to be held are to be advised to the EBSF in adequate time (at least 12 months ahead) to ensure that all member countries can be informed.
- 10.7** Each country championship should provide a report on its activities and future developments to the EBSF Delegates Committee meeting on each occasion that it meets.
- 10.8** Each country is able to establish its own records that can be competed for within its region.

Appendix A

AGENDA TECHNICAL MEETING

OFFICIAL WELCOME

- Item 1 Welcome to delegates
- Item 2 Introduction of senior operating personnel.
- Item 3 Introduction any new countries

CHAMPIONSHIP SECRETARY

- Item 1 Advice on Operations Office and hours attended.
- Item 2 Confirmation of official Information Board of Organising Committee for posting of notices, results etc.
- Item 3 Marketing souvenirs etc.
- Item 4 Photographer arrangements.
- Item 5 Opening and Closing Ceremonies
- Item 6 Medal Ceremonies and Medal Distribution
- Item 7 Official / informal functions,
- Item 8 Practise arrangements and fees.

CHAMPIONSHIP MANAGER

- Item 1 Advise on Equipment Control arrangements and times.
- Item 2 Confirmation of programme of events
- Item 3 Confirmation on start times.
- Item 4 Confirmation of bench allocation and rotation.
- Item 5 Confirmation of target posting and result distribution.
- Item 6 Confirmation of protest procedures and fees.
- Item 7 Confirmation of Protest Committee
- Item 8 Reminder – Crossfire Procedures
- Item 9 Armoury arrangements and/or range security.
- Item 10 Range parking.
- Item 9 Other range information.

GENERAL ITEMS

QUESTION AND ANSWER.

Append A Form 1

Appendix A

Agenda Delegates Committee Meeting

Welcome by President.

Apologies

Minutes of previous meeting

Business arising from previous meeting.

Presentation Financial Accounts

President Bi-Annual report to Delegates.

Presentation - New Country Memberships

Confirmation – Country Delegates and Contact Information

Discussion Papers

Presentations

Progress report next Championship

Bids for Championship 4 years in advance

Notification Bids 6 years in advance

Election of Officers:

President

Vice-President

APPENDIX B

EBSF CHAMPIONSHIPS PARTICIPATION NUMBERS

		LV	HV	
EBC1	2006	Spain	55	55
EBC2	2008	Sweden	78	79
EBC3	2010	Austria	113	114
EBC4	2012	Finland	48	48
EBC5	2014	France	79	79
EBC6	2016	Sweden	64	64
EBC7	2018	Finland	63	63

APPENDIX C

EBSF RECORDS To be seen in a special folder on the EBSF web site.

TEAMS TWO-GUN AGGREGATE

MOA

MM

INDIVIDUAL

LIGHT CLASS

Small Group 100 m

Small Group 200m

100 m Aggregate

200 m Aggregate

Grand Aggregate

HEAVY CLASS

Small Group 100 m

Small Group 200m

100 m Aggregate

200 m Aggregate

Grand Aggregate

TWO GUN AGGREGATE

APPENDIX D

EQUIPMENT TESTING - TECHNICAL DATA INFORMATION

COMPETITOR NAME:

COMPETITOR NUMBER:

COUNTRY:

RIFLE:

Action:

Serial Number:

Barrel Maker:

Gunsmith:

Trigger Maker:

SIGHTS:

Make:

Power:

EXAMINATION.

LIGHT / HEAVY (circle)

Stock Profile:

YES / NO

Fore-end Width

YES / NO

Barrel Profile:

YES / NO

Barrel Length

YES / NO

Overall weight:

YES / NO

Load Information:

Case:

PowderType:

Weight:

Projectile Maker:

Weight:

Primer Type:

Certification Sticker Number

Rifle:.....

Examiner:.....

Date:.....

Append D Form 4

EUROPEAN BENCHREST SHOOTING FEDERATION

APPENDIX E PRE-CHAMPIONSHIP INSPECTION CHECKLIST

	Function	Requirements	Progress 1	Progress 2
Administration	Program of events			
	Alternative event			
	Technical Meeting	Time and date/ Venue		
	EBSF Meeting	Time and Date/Venue		
	Medals	Ordered		
	Competitor Numbers	Style		
	Competitor ID's	Style		
	Opening Ceremony	Time and place		
	Closing Ceremony	Time and Place		
	Entry Fees	Agreed and advised		
	Country Information	Developed and sent		
	Time Line	Being followed		
Range Facilities	Range Measurement	Confirm distances		
	Firing Line Position	Confirm placement		
	Range obstructions	Range clear of objects		
	Bench heights	Approx 32 inches/82 cm		
	Bench spacing	Confirm adequate		
	Multiple use	L and R		
	Covered Station	Protection adequate		
	Target Frames	Adequate numbers		
	Moving Backers	Secure system		
	Backer driving system	Able to handle all targets		
	Stationery Backers	Distance requirements		
	Stools adjustable			
Organisation	Range Staffing	Range Officer		
		Assistant Range Staff		
		Target Crew		
	Range Commands	CD, Tape or? Test timing		
	Range Sound System	System Test		
	Target Measurer	Who – experience adequate		
	Check Scorer	Who – experience adequate		
	Measuring Equipment	Type - approve		
	Score recording	Computer Program		
	Score Recording	Meets Min of Arc requirement		
	Technical Committee	Champ Director		
	Targets	Supplier		
	Targets	Sample print - approved		
	Targets	Numbering system		
	Targets	Everyman arrangements		
Scoring facilities	Secure			
Protest Committee	Officials or Competitors?			
Technical detail	Squading	Detail of when		
	Bench Rotation	System to be used		
	Order of competition	System to be used		
Equipment Inspection	Weighing Equip	Scales Tested		
	Stock Measuring	Satisfactory Equip		
	Certification Stickers	Arrangements - secure		
Competitor Facilities	Wailing Wall	Where established		
	Wailing Wall	Adequate storage		

EUROPEAN BENCHREST SHOOTING FEDERATION

	Wailing Wall	Access and secure		
	Practise	Arrangements		
	Reloading Facilities	Adequate arrangements		
	Toilet Facilities	adequate		
	Disabled access	Range and facilities		
	Official Notice Board	Location		
	Rifle Storage	Security arrangements		
	Equipment Reception	Arrangements?		
Competitor Requirements	Powder Supplies	Types, available on site		
	Primer Supplies	Type – on site		
	Sand Supplies	Available – on site		
	Water Supplies	Available		
Other	Emergency Access			
	Communications	What available		
	Flags and Flag Poles	ordered		
	Accommodation	Recommendations		
	Hire Vehicles	Recommendations		
	Visa	Requirements		

APPENDIX F

CONTACT INFORMATION.

European Benchrest Shooting Federation

President: P. Trautig

Vice-President: M.Miles

Treasurer: L. Artaud

Secretary: K. de Jongh

E-mail: president@benchrest-europe.com

Website: www.benchrest-europe.com

Interim Members:

Other contacts:

Other Information:

Entry Fees : **to be set by organising country (general set at 250 euros per competitor)**

Membership Fee EBSF: **1 year = 100 euros per country**