

Statutes

1. Association name and place of residence

The association's name is the Clinical Microbiologists (*Kliiniset Mikrobiologit ry*) and place of residence is Helsinki

2. Purpose and nature of operations

The association's purpose is to

- 1) Promote the scientific and professional development in the field of clinical microbiology and the training associated with it
- 2) Promote the field's international operations
- 3) Maintain mutual understanding and good consensus among the field's practitioners and together with the subdivision of The Finnish Medical Association Clinical Microbiologist (*Suomen Lääkäriliiton Suomen kliiniset mikrobiologit*), oversee their professional common interests.

To achieve its purpose the association may organize meetings, organize lecture and presentation opportunities, engage in publishing practices, provide research and travel grants to its members, provide proposals and statements.

To support its activities, the association raises funds through membership fees, training sessions, fundraising and donations.

The association may own physical and movable property for its activities. The purpose of the association is not to provide financial benefit to its members.

3. Members

Any doctor in Finland specialized in clinical microbiology and who accepts the association's purpose and rules may be appointed as a member. Members are approved by the Board of Directors of the association upon application.

4. Resignation and dismissal of a member

A member has the right to resign by notifying the board or its Chairman with a resignation letter, or by giving notice of resignation at a meeting of the association to be recorded in the minutes. The Board of Directors may dismiss a member in cases of unpaid membership fee or when the member has not fulfilled their duties assigned to them in the association. A member may also be dismissed if the member has caused harm upon the association or does not fulfill the membership regulations.

5. Membership fee

The annual membership fee to be charged to the association's members shall be decided during annual meetings.

6. The Board of Directors

The association is managed by the Board of Directors, which consists of a Chairman and six to nine other members elected during the Annual General Meeting (AGM). The term of office of the Board of Directors is one calendar year.

The Board of Directors elects a Vice-chairman from among its members and chooses from among its members a Secretary, Treasurer, and other necessary staff. The Board of Directors shall meet at the invitation of the Chairman (or during his absence the Vice-chairman) when they deem it appropriate or at least half of the members of the Board of Directors request it.

The board may be officially accepted as a quorum when at least half of its members, including the Chairman or Vice-chairman, is present. Votes shall be decided by absolute majority of the votes casted.

In the event of a draw the Chairman's vote will determine the outcome, however in the case of an election the outcome will be decided through drawing a lot.

7. The association's signature rights

The persons entitled to sign on behalf of the organization are individually the Chairman, Vice-chairman, Secretary, and Treasurer.

8. Accounting Period and Operations Inspections

The association's accounting period is one year. The financial statement with required official documents and the annual report shall be given to the Operations Inspectors no later than one month before the Annual General Meeting (AMG). The Operations Inspectors must provide their official statement no later than two weeks before the AMG.

9. The Meetings of the Association

One may participate and join in the Board of Directors or association's meetings (when decided) also via mail, telecommunication or other technical communication channels during or before the meeting. The AGM is held annually within the months of October and November by the order of the Board of Directors. An additional meeting shall be held when decided in an association meeting; when the Board of Directors deems it necessary; or when at least one-tenth (1/10) of the members entitled to vote request it for a specific issue from the Board of Directors in writing. The meeting shall be held within thirty days of the request to the Board of Directors. In the association's meetings every member entitled to vote has one vote. The association's decision (unless otherwise ruled in the regulations) shall be determined by the majority vote. In the event of a draw the Chairman's vote will determine the outcome, however in the case of an election the outcome will be decided through drawing a lot.

10. Calling a meeting of the Association

The Board of Directors must call a meeting at least seven days before the meeting via a mailed letter, email or posting in the Finnish Medical Journal (*Suomen Lääkärilehti*).

11. Annual General Meeting (AGM)

The association's AGM will address following issues:

- 1) Opening of the meeting
- 2) Selection of the Chairman, Secretary, two Examiners of the minutes, and two Tellers if needed
- 3) Establishment of the legality and the decision-making power of the meeting
- 4) Acceptance of meeting procedure
- 5) Presentation of the financial statement, annual report, operations inspections statements
- 6) Approval of the financial statement and freedom of the responsibility to the Board of Directors and other liable persons
- 7) Approval of action plan, budget and revenue estimate and/or the amount of membership fee
- 8) Selection of the Chairman and other members for the Board of Directors
- 9) Selection of one Operations Inspector and one vice Operations Inspector
- 10) Other additional issues mentioned in the Notice of the Meeting. If a member of the association wishes to have an issue discussed in the AMG, he/she needs to notify in writing to the Board of Directors in good time, so that it may be included in the Notice of the Meeting. The meeting has decision-making power when it has been gathered according to the regulations of the associations.

12. Changing of the rules and dissolution/termination of the association

The decision of changing the rules and dissolution/termination of the association must be carried out in an association's meeting when at least three-fourths (3/4) of the majority votes so decide. The Notice of the Meeting must inform about the changing of the rules or dissolution/termination of the association. When the association terminates or dissolves, the assets of the association must be used in the activities promoting the association's purpose for the Finnish Medical Society Duodecim (*Suomalainen Lääkäriseura Duodecim*).