



Assistant to volunteering projects in INEX-SDA



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About INEX-SDA

INEX – Association of Voluntary Activities is a non-governmental not-for-profit organisation founded in 1991 to carry out and support international voluntary work and intercultural education.

We arrange voluntary placements abroad for Czech volunteers and organise voluntary projects in our country for incoming foreign volunteers.



INEX-SDA is a member of the Alliance of European Voluntary Service Organisations and a partner of Service Civil International (SCI) and the Co-ordinating Committee of International Voluntary Service (CCIVS).

The mission of INEX-SDA

- 1. Encourage the development of a respectful and open society;**
- 2. promote an active and responsible approach to the world around us both locally and globally.**

Our tools are international voluntary projects, educational programs, and campaigns.

We create space in which especially (but not only) young people can gain new experiences, expand their skills, and develop their views of the complexity of the world around them. In various regions of the Czech Republic, we organize voluntary projects and programs of social integration, environmental education, and countryside development.

We are focusing not only on sending volunteers abroad and coordinating voluntary projects in the Czech Republic but also on intercultural education projects and campaigns.

Principles INEX-SDA

We are promoting:



Volunteering and one's own initiative

Direct experience and critical thinking

Understanding and respect for diversity

Responsibility and sustainable development

ESC positions in INEX-SDA

Generally, ESC volunteers support activities of our organisation and contribute to the fulfillment of our mission. In 2027 we would like to host three volunteers in three different positions.

One of the volunteers will be supporting our volunteering projects, another one will be supporting educational projects and the third one will be supporting PR and marketing. All positions are open for one year.

As our ESC volunteer, you will become a member of our team. You will be based in Prague, however, some tasks will allow you to travel to other places in the Czech Republic as well.



As our ESC volunteer you can also participate in trainings and seminars organized by INEX-SDA - this way you can develop your communication and presentation skills, learn about volunteering in the Global South and develop skills related to the group-leading of international volunteers.

Assistant to volunteering projects in INEX-SDA

Dates: 6. 1. 2027 – 5. 1. 2028

DESCRIPTION:

Every year INEX-SDA organizes approximately 20 international voluntary projects (workcamps) across the Czech Republic where a group of local and foreign volunteers support ecological, social, cultural-historical, and community projects. By organising workcamps, educational programs, and campaigns we contribute to the development of a tolerant and open society and encourage an active and responsible approach to the world around us both locally and globally.



We create space in which people can gain new experiences, expand their skills, and develop their views of the complexity of the world around them.

YOUR TASKS:

Together with Incoming coordinator, you will support the organization of workcamps in the Czech Republic. You will communicate with foreign partner organisations and incoming volunteers. You will also support the organization of various events, communicate with NGO networks, work with ESC-related tools, promote international volunteering opportunities, lead a workcamp, etc.

REQUIREMENTS:

Our project is open to anyone with an interest in our activities and projects and a strong motivation to become an active member of our team. We welcome open-minded and flexible people with a willingness to learn and invest their energy and ideas into common goals and eventually develop their own project. The precision, thoroughness and consistency are must-have requirements. The volunteer needs to be able to work independently as well as in a team, communication skills are highly valued. Be prepared that most of the work is administrative and not in the field.



Deadline to apply: 31.10.2026

Common information about the ESC project

Accommodation



Volunteers will live either in a private room in a shared flat or in a single room in a students dormitory (depending on current possibilities and free rooms)

Food



Volunteers get food allowance monthly to their bank account in CZK. It is 7 EUR per day.

Insurance



Volunteers are provided with Henner insurance, which is within ESC project for free for them. You should bring your EHIC card with you. In case your national insurance requires any payments, while you are abroad, it cannot be covered by INEX.

Pocket money



Volunteers get pocket money monthly to their bank account in CZK. This year it is 7 EUR/day.

Common information about the ESC project

Working hours



We expect volunteers to work 7 hours/day (35 hours a week) - out of that 7 hours monthly can be dedicated to Czech language learning. Volunteers have two days a week off. Volunteers also have additional 2 days off/month.

Visa



If you will need a visa, it can be reimbursed. You have to consult it with us first and keep the receipts/invoices and proofs of payment.

Language course



There is an online Czech course available on EU academy for free. If you already have some knowledge of the Czech language, we can discuss an option to find additional language course.

Public transport



Volunteers will get public transportation card/app, which is valid for one year in Prague.

Common information about the ESC project

Mentor



Each volunteer will have their own mentor – usually former ESC volunteer, which might help them to learn more about Czechia.

Supporting organisation



Each volunteer has to have their supporting organisation. We can send you contacts to our partners.

Support for volunteers with special needs



Our projects are generally open to everyone. However, if you have any special needs or condition, please let us know in advance, so we can think about ways, how we can support you throughout the project.

On-arrival and Mid-term training



Volunteers will join On-arrival and Mid-term training organised by the Czech National Agency called Dům zahraniční spolupráce.

TRAVEL REIMBURSEMENT

Volunteers have the travel to a project and back home reimbursed, provided they fulfill all conditions.

The maximum limit is based on one way distance from their home to INEX.

The distance is calculated by the official distance calculator:

Distance:	Limit of the travel reimbursement: (green travel)	Limit of the travel reimbursement:
10-99 km	56 €	28 €
100-499 km	285€	211 €
500-1999 km	417€	309 €
2000-2999 km	535 €	395 €

Volunteer **must keep** and provide all travel documents: tickets, invoices, receipts, boarding passes. It is not possible to reimburse first-class tickets, Uber, taxi, or similar services.

FAQ FOR ESC VOLUNTEERING

Read about our volunteers' experiences

1 year in Prague
(Flora):

CLICK HERE

Experience as
a campleader (Siru):

CLICK HERE

First 3 months of my
ESC volunteering
(Marine)

CLICK HERE

A guide how to survive
leading of workcamp
(Flora)

CLICK HERE

One year of ESC in
INEX-SDA (Roc)

CLICK HERE

And more stories [here](#).

HOW TO APPLY:

Please apply through European Youth Portal:



Application

We will contact selected candidates and give them some tasks. After that, we will invite them for online interview.

See you in Prague!

