

Translation of the RULES Säännöt 20211108 and 20211120 on 20220330PU

Viittakivi International Association ry

RULES

1 § Name of the Association and Domicile

The name of the Association is Viittakivi International Association ry and its domicile is the City of Hämeenlinna.

2 § The purpose of the Association

The purpose of the Association is to promote peace and communication between people respecting nature and life. The purpose is to create and maintain dialogue between people from different cultures and views of life by promoting everyday meeting of people by crossing borders and by constructing communality. The Association is devoted in its activities to enhance holistic well-being, spirituality, and non-addicted lifestyle, practicing the best functions and principles of the Viittakivi International College which was closed down in 2007.

3 § Activities of the Association

To fulfill its purpose the Association

- 1) organizes education, meetings, and events
- 2) supports students from the third countries, and scientists and artists in Finland and abroad
- 3) creates publications
- 4) carries out projects
- 5) creates possibilities for preservation of diversity of cultures and solution of conflicts in Finland and in international context
- 6) Association may establish scholarship funds

4 § Economy of the Association

Members pay for the Association the membership fee as decided in the Annual Meeting.

The Association is allowed to receive donations and testaments? and public funds granted to it, and to own property and to carry out collections of funds with appropriate permits.

5 § Members of the Association

The Association is international and its member can be a private person, a juridical entity, and a foundation, who wishes to promote the purpose of the Association, and which the Board of Directors of the Association accepts as a member. Life members and supporting members can also be accepted as members of the Association.

The Board of Directors may remove a member from the Association with the pre-requisites that are given in the Law on Associations.

A complaint concerning the removal can be made to the Association Meeting. In that case, the complaint has to be given to the Board of

Directors of the Association in writing within 30 days from notification of the decision of removal.

A member is considered to have left the Association if the membership dues have not been paid for two consecutive years.

6 § Board of Directors of the Association
Matters of the Association are handled by the Board of Directors. The Board is elected by the Annual Meeting. The Board consists of a chairperson elected for one year at a time, and eight members elected for two years at a time, and three auxiliary members elected for one year at a time. When the members of the Board are elected one shall follow the principles according to the purpose of the Association.

The Board has following tasks

- 1) to be a representative of the Association
- 2) to take good care of the Association matters
- 3) to put in action the decisions of the Association
- 4) to call the meetings of the Association, and to prepare the matters to be presented in the meetings
- 5) to be responsible for taking care and managing the funds of the Association
- 6) to keep a Directory of the members of the Association
- 7) to accept new members and remove those members who do not follow the rules of the Association and the decisions of the meetings
- 8) to make an Annual Report of the activities of the previous year.

The Board elects from amongst its members a vice-chairperson. The Board selects, from the Board or from outside of the Board, a secretary and a treasurer, for the Association, for one year at a time.

Association can establish working groups for specific tasks that it gives.

Signature for the Association can be written by the chairperson or the vice-chairperson, either one together with the secretary, treasurer, or another official of the Association as authorized by the Board.

The Board meets as needed, called by the chairperson or by the vice-chairperson, yet at least three times a year. The Board can make decisions when besides the chairperson at least four members are present.

The financial book-keeping of the Association is prepared and reviewed for each calendar year.

7 § Meetings of the Association

When the Board, or Association Meeting so decides, one can participate in a Board Meeting or an Association Meeting through Mail or by a data communication connection or another technical device, during the meeting or before the meeting.

Meeting of the Association will be held annually in February – April at a time specified by the Board.

When the Board considers it necessary or 1/10 of the members demand it in writing, the members can be called to an extra meeting.

Matters presented in the meeting by the members can be taken for discussion but not to be decided upon. If a member wants a matter to be decided in an Association meeting, a member shall make a proposal to the Board in writing at least 30 days before the Association meeting.

Decisions in the meetings are made by a simple majority of votes, except for the matters mentioned in the paragraphs 9 and 10 of the rules. If the votes cast are even, the vote of the chairperson will decide the outcome of the vote. In elections the outcome will be decided by a lottery.

In the Annual General Meeting, following matters are handled:

1. Opening of the meeting
2. Election of meeting's chairperson, secretary, two reviewers of the minutes and if necessary two counters of the votes
3. Check the legality and the decision-making authority (quorum) of the meeting
4. Accept the Agenda of the Meeting
5. Present the report of the Association, summary of the accounting, and the statement of the reviewers of the accounting
6. Decision about accepting the accounting, confirming the summary of accounting, granting the freedom of responsibility to those responsible for book-keeping
7. Elect the Chairman of the Board for the next calendar year
8. Elect four members to the Board to replace those four members whose term ends, and elect three auxiliary members
9. Elect reviewer of activities and a vice-reviewer of activities to review the account-keeping and administration of the following calendar year
10. Present the plan of activities for the following year
11. Decision about the amount of the annual fee
12. Confirm the budget for the next year
13. Elect the Board of the Elvi Saari Scholarship Fund
14. Elect for the next year representatives for the Annual General Meetings of those organizations in which the Association is a member
15. Decision about other matters that the Board or members have proposed.

8 § Calling to the meetings of the Association

Meetings of the Association are called at least seven days before the meeting by a letter

or an email sent to the members, by a notification on the Association's Home Page, or Mailing List or by an advertisement in one national daily newspaper.

9 § Changing of the Rules

These rules can be changed in a meeting of the Association, if the change has been mentioned in the invitation, and if the change is supported by at least $\frac{3}{4}$ of the votes.

10 § Terminating the Association

A decision to terminate the Association has to be made in two Association meetings, held with a minimum of one month in between the meetings, and with a minimum of $\frac{3}{4}$ support of the votes given.

If the Association terminates its activities, all the funds have to be used for activities promoting the purpose of the Association, in a manner decided by a Meeting of the Association.

These Rules were accepted at the Viittakivi Association Annual General Meeting, November 20, 2021.

Chairperson was Paula Alanen and Secretary was Vesa Komonen.

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