

Privacy policy for the register of members

## **1. Data Controller**

Coffee Competitions Finland (CCF), Kirvesmiehenkatu 4 B 58, 00880 Helsinki, [coffeecompetitionsfinland@gmail.com](mailto:coffeecompetitionsfinland@gmail.com), and +358456954668.

## **2. Contact Person for Registry Matters**

For matters related to the registry, please contact:

Tildamaria Turunen, +358504040576 or [coffeecompetitionsfinland@gmail.com](mailto:coffeecompetitionsfinland@gmail.com).

## **3. Name of the Registry**

Membership registry of Coffee Competitions Finland ry.

## **4. Registered Individuals**

The membership registry includes direct members and supporting members. **5. Basis**

## **and Purpose of Maintaining the Registry and Processing Personal Data**

The purpose of processing personal data is to maintain the membership registry required by the Associations Act (503/1989) § 11 and to manage the contact and membership information of the association's members.

Personal data is processed based on the consent provided by the individual when joining the membership registry of Coffee Competitions Finland ry.

## **6. Processed Personal Data**

First and last name

Email address

Home address

Phone number

## **7. Regular Data Sources**

The data of the registered individuals is collected from the individuals themselves.

## **8. Data Disclosure and Transfer**

Data disclosures can only be made to third parties for research purposes with the separate consent of the registered individuals. Data is not transferred outside the EU/EEA area.

## **9. Data Protection**

Data protection is ensured through the use of usernames and passwords.

#### **10. Duration of Data Processing**

Data in the membership registry is retained for the duration of the membership and for 6 months after the membership ends. Participant lists are retained in accounting records for 6 years, in accordance with accounting law.

#### **11. Data Processors**

Only the data controller processes the personal data in the membership

registry. **12. Automated Decision-Making and Profiling**

Data processing does not involve automated decision-making or profiling concerning the members.

#### **13. Rights of the Registered Individuals**

Each registered individual has the following rights regarding the processing of their data:

- **Right to access:** The right to check the personal data stored in the registry. If there are inaccuracies or deficiencies in the data, the registered individual can request to have the data corrected or completed.
- **Right to object:** The right to object to the processing of personal data if the individual believes the data has been processed unlawfully or without appropriate justification.
- **Right to erasure:** The right to request the deletion of data stored in the registry. The registered individual also has the right to restrict data processing.
- **Right to data portability:** The right to transfer their data from one system to another.
- **Right to lodge a complaint:** The right to lodge a complaint with the Data Protection Ombudsman if the individual believes that the data processing has violated current data protection legislation.

The data controller may refuse to implement a request for objection or deletion only on legally specified grounds. If the data controller does not comply with the registered individual's requests, the individual has the right to lodge a complaint with the Data Protection Ombudsman. The registered individual also has the right to demand that the processing of disputed data be restricted until the matter is resolved.

#### **14. Contact**

All communication and requests regarding this privacy statement should be submitted in writing or in person to the contact person named in section two (2).

#### **15. Changes to the Privacy Policy**

If we make changes to this statement, we will publish the changes as dated updates. If the changes are significant, we will also inform active members through other means, such as

email or by posting a notice on our website.